



Morwenstow Parish Council

Draft Minutes of the Extraordinary Parish Council Meeting

held on:

Wednesday 28th September 2022 at the Community Centre at 7:30pm.

1.	Attendance: Cllrs. J Hobbs (Chair), J Phipps (Vice-Chair), N Steer, K Boundy, G Worden, J Payne, S. Tilbey, K. Jones, C. Myers and the Clerk – S Rosser.
2.	Apologies from Cllr. R Savage.
3.	The previously circulated minutes of the Monthly Parish Council meeting held on 20 th July 2022 and the Planning Meeting held on 5 th August 2022 were approved and signed.
4.	A summary was given of the Queens Passing & Commemorative Events held in our Parish. They were as follows: County Level Proclamation and National Moment of Reflection both with about 40 people or so in attendance. Book of Condolence was at the Church and Hall, this attracted 124 messages of condolence from far and wide including visitors from Australia, Switzerland and Germany.
5.	Matters arising from the minutes and updates – meeting with Oliver Jones from Highways is covered below. – for information only.
6.	Disclosures: PA22/00609 – Cllrs. J Hobbs & S Tilbey. PA22/06725 – Cllrs. J Hobbs & S Tilbey.
7.	Dispensations: None were received.
8.	Public Participation: There was no public participation.
9.	To receive a report from our Cornwall Councillor: Shorne Tilbey. <ul style="list-style-type: none"> • Police & Crime Commissioner – a new Chief Constable – William Care OBE has been appointed. He is a very experienced officer from Ireland, currently serving in Scotland. The position will be taken up in the New Year, in the intermediate time, a Deputy is in place. • Holsworthy Rural Transport meeting had been attended previously. Opportunity to follow this up with the portfolio holder for Transport arose at a subsequent unrelated meeting. The possibility of cross border support as is now the case with healthcare was raised. No response has been received yet but this will be followed up. • Attended the Bude Rotary Club Walk, Scott Mann also attended. It was a very well organised event.
10.	Parish Maintenance and Matters for discussion: <ol style="list-style-type: none"> a) Parish hedges – <i>an up date was given following the meeting with Oliver Jones, Cllrs. Hobbs, Boundy, C.Cllr Tilbey & the Clerk. Identified overgrown shrub/tree owners will be identified and asked to rectify this. There is scope to extend the 30mph limit sign from Chapel corner, when the amendments happen dropping 30's to 20's. This is due to go before Cabinet next month. Improvements to the verge and hedge overgrowth will also take place in this location in the meantime. Landowners will be contacted from the A39 into Shop; to ensure that all are fully aware of the responsibilities for hedge-trimming. It was noted that parents accessing the school have been witnessed to park on the pavements – thus preventing school children from using them safely. Clerk to contact the school to welcome correspondence with them and remind them of the Parish Council Car park at the Community Centre.</i> b) To note completed tree log – <i>checked and signed – no issues.</i> c) To note completed playpark log – <i>unavailable as Cllr. R Savage was not present.</i> d) To note completed overall grounds log – <i>checked and signed – one issue identified with a rotten post. Paul Jenkin will be asked to make the minor repair in due course.</i> e) To discuss quotes obtained for noticeboard repairs/improvements – <i>a quote was not received, this however was because the advise has been received to not proceed as planned. Advice is to go down the metal route and firm up the legs with post sockets and replace the backs of the noticeboards as suggested. To remain on agenda and Cllr. Steer to firm up the legs on three noticeboards before the next meeting.</i> f) Parish Greens – <i>Gooseham Green does not appear to be on record. Agreed for the Solicitor to progress this to make it official. Parking has been an issue on Crosstown Green, the 'no parking' sign was removed after it was damaged by a contractor. This sign has been traced to Cllr. Savage to be re-positioned.</i> g) Look out point – <i>this had been identified as a potential historic monument recently after reports of deterioration from the elements. This building is not under ownership of Morwenstow Parish Council. Enquiries were made with the landowner, there are no plans to renovate this feature. Further information to be sought by the Clerk if there is any funding to aid preservation.</i> h) Jubilee Mugs – Cllr. J Phipps visited the school to distribute any mugs that had not been collected yet. There are approximately 20 left.

	<p>i) Tenders for precept setting – <i>due to the lack of applicants to complete the annual parish requirements, decision was taken to approach the existing contractors to ask for quotations for the 2023 maintenance. Tenders are required for the November Monthly Meeting where the precept budget will be set. Tenders will cover: Local Maintenance Partnership (Footpaths), South West Coast Path (footpaths), Duckpool & the Community Centre toilets and Aunt Amy's Garden. Aunt Amy's Garden is said to require a bit of pruning back in places. This will be checked before the next meeting.</i></p> <p>j) Installation of the Arbour – <i>the Arbour has been paid for but the delivery has been delayed due to an admin error. The Clerk has chased this and it will be delivered early October and fitted ASAP.</i></p>
11.	<p>Training available to Councillors:</p> <ul style="list-style-type: none"> • Cllr. Myers would like to attend – 'introduction to planning' on 17th October (£30+vat). No other Councillors took up training opportunities. • Cllr. Myers gave feedback from her recent training session 'Giving local councils more say on housing'. <i>There were several speakers at the event. Focus being low cost, community led housing. Communities with land available can put this forward for housing, that will remain low cost and not enter the main housing market. A staggering 340,000 homes are required to be built every year until 2031 to keep up with demand. It was noted by the Chairman that C.Cllr La Broy in Bude is very keen on this. Morwenstow Parish Council are happy to lend support to him, but feel that Bude is the better location to provide sustainability - rather than Morwenstow. C.Cllr Tilbey noted that the Members Briefings that he attends are often useful on these topics and has requested that they are made available at a more Local level.</i>
12.	<p>Hamlets: Cllr. Boundy updated the council on the uptake of the paper version in the noticeboards. <i>On checking all noticeboards recently there were found to be 14 Hamlets still available. The printed copies will remain as is for the time being.</i></p>
13.	<p>CIL fund application prospects were discussed. <i>Responses to the online/paper survey were considered. Almost 100 responses were received to date. Proposal was made and accepted to take this idea forward. A formal request from Bude Hockey Club had been received. They would like to be involved with a view to using the pitch for training sessions. A stakeholder meeting is arranged for Wednesday 19th October at 7pm. This will precede the Monthly Meeting. The intention for this meeting is to establish a working party to make this project happen. It will then be discussed further on that agenda.</i></p>
14.	<p>*Referendum on the Mayor For Cornwall request – <i>C. Cllr. Tilbey highlighted the benefits and downsides. This is still some time away and more information is required. Clerk to respond to request to say that a decision has not been reached yet.</i></p> <p>*Rural transport meeting in Holsworthy – <i>help with funding is requested by way of a £500 per year donation for 3 years. Further data to be obtained and consideration given on the November agenda. Local transport was reported that the Gooseham bus doesn't actually go as far as the bus stop. Cllr. G Worden to investigate further.</i></p> <p>*Senior Citizens Meal Support request – <i>Morwenstow Community Centre Committee emailed the Clerk requesting financial help to put on the aforementioned event. Suggestion of funding available from C.Cllr Tilbeys Community Chest Fund. Further details to be sought and to be added as an agenda item for October.</i></p> <p>*Freeman of the Parish – <i>email received by the Chairman – Agenda item for October.</i></p> <p>* Shared Prosperity Fund Opportunities – <i>covered above within item 13.</i></p> <p>* EV Charging opportunity – <i>Item for October agenda.</i></p> <p>*AED Training Sessions - <i>request received to organise these, but not a proviso of the Parish Council yet.</i></p> <p>* Cornwall Fire Control – <i>received what appeared to be a knee-jerk reaction email, C.Cllr. Tilbey explained that the changes are I.T. related and not staffing related. No further action required.</i></p> <p>* Rural Service Network & Rural Service Bulletins</p> <p>*CC - East Area Sub Committee/ Strategic Planning Committee/ Remittance for Precept/Ukrainian Sponsor Newsletter</p> <p>*CALC, NALC & NACO – Her Majesty, Queen Elizabeth II protocol & training opportunities</p> <p>*Sub-National rural mobility strategy</p> <p>*Parishioner email re: planning, addressed within item 16.</p> <p>*Cornwall Zero – invitation to conference</p> <p>*Cornwall AONB Trust</p> <p>*South West Coast Path</p> <p>*Bude Area Community Network Panel – Sustainable Warmth information – <i>shared online and via facebook</i></p> <p>*Cornwall Rural Housing Association – Housing opportunity in Shop.- <i>shared online and via facebook.</i></p>
15.	<p>Finances & Admin:</p> <p>1. a) The accounts spreadsheets and bank statements for July and August were checked and agreed. The following payments due were agreed: Aquiss, broadband for August/September - £60.00, Chadds, toilet consumables over July/August - £179.21, D& I Bridgman & Son, fence repair materials - £374.40, NALC, training course - £51.71, Cornwall Council, DBS check x 1 - £36.00, Parish Magazine Printing, Hamlets - £44.73, Kevin Sluggett, footpath trimming - £1,020.00, S. Rosser, July/August/September Salary - £1,428.57.</p> <p>b) The budget spreadsheet was checked and is on track. <i>All ok – only a couple of small overspends but there will be more in underspend.</i></p> <p>2. Laptop requirements:</p> <p>a) Operating system upgrade requirements: <i>The Clerk advised that support will end for current windows 8.1 in January 2023.</i></p>

Options were offered to semi-upgrade to Windows 10 on the existing laptop as a short term remedy; or to purchase a new laptop that would come with the equivalent of a full upgrade and last far longer and is more cost effective. It was resolved to purchase a new laptop with Windows 11. **Clerk to bring prices back to the October meeting.**

b) A possible upgrade to Microsoft Office was discussed: *The clerk requested that the Parish Council consider purchasing Microsoft Office to enable the work carried out to be easier and more efficient. Cost would be a one off fee of £260 for a business user. It was resolved to purchase Microsoft Office on a new laptop.*

c) Printing of documents – *There are currently two printers, they are both requiring ink and take up a lot of space. The Clerk would like to use her own printer and charge a nominal fee in expenses, in lieu of the ink/paper costs that are currently paid out. Resolved to accept this until the Clerk moves home.*

d) Office Computer – *there is a computer in the office at the Community Centre. Discussion took place around whether it was still functional and if it could be made more use of. Resolved that Cllr. Myers offered to investigate this further.*

e) Purchase of latest edition Arnold Baker Local Council Administration. *This is the book referred too by the Clerk in any matter. Morwenstow Parish Council currently have a copy of the 8th Edition. NALC have negotiated a 20% discount deal on the 13th edition that is published in November. Usual price is £164.99 – reduced to £139.99. Resolved to purchase a new copy.*

F) Option to opt out of the SAAA central external auditor appointment arrangements – *Clerk recommendation to stay with current arrangement. Resolved to accept Clerk recommendation.*

16. Planning:

Applications were received for consultation, members agreed the following consultee responses to be submitted to Cornwall Council:

P1 [PA22/06609](#) Cllr. Hobbs left the room, Cllr Tilbey outlined the application as agent then also left the room.

Proposal: Replacement dwelling of existing mobile home with variation of condition 2 of decision PA20/03176 dated 20.08.2020

Location: The Lodge Woodlands Manor Farm Coombe Valley Bude Cornwall EX23 9HT

MPC Comments: Morwenstow Parish Council are happy to support the proposal.

P2 [PA22/07131](#)

Proposal: Replacement of existing lean-to side room (currently a playroom) with new improved room with mono pitched roof (to serve as bedroom). Internal alterations, some window changes and the addition of a terrace to the West elevation.

Location: Sea View Morwenstow Bude Cornwall EX23 9SU

MPC Comments: Morwenstow Parish Council are happy to support the proposal.

P3 [PA22/06725](#) Cllr. Hobbs left the room, Cllr Tilbey outlined the application as agent then also left the room.

Proposal: Agricultural Field Access.

Location: Greenacres Road From Jamess Cross To Junction North East Of Crosstown Morwenstow Bude Cornwall EX23 9SP

MPC Comments: Morwenstow Parish Council are happy to support the proposal with the provision of the statutory required visibility splays.

P4: [PA22/07130](#)

Proposal: Proposed re-design of proposed dwelling (approved under PA16/07677)

Location: Land NW Of Lower Woodford Woodford Bude Cornwall EX23 9JB

MPC Comments: Morwenstow Parish Council are happy to support the proposal.

P5 [PA22/07189](#)

Proposal: Proposed Re-Design of Proposed Dwelling (Approval Ref: PA16/07678)

Location: Land North West Of Lower Woodford Woodford Morwenstow Bude Cornwall

MPC Comments: Morwenstow Parish Council are happy to support the proposal.

P6 [PA22/08323](#)

Proposal: Application for planning permission for formation of a replacement access and infilling of existing access, together with associated works

Location: Land South of Pengari Morwenstow Bude Cornwall

MPC Comments: Morwenstow Parish Council are pleased to see that the issue of crossing the parish green would be overcome. However, five representations have been received from Parishioners – the most frequent issue among these, is the loss of parking for the two houses - 1&2 East Ridge. Morwenstow Parish Council would like to request that this application goes before Oliver Jones – Area Highways Manager, for his opinion. If it is to be approved, Morwenstow Parish Council request that parking is provided within the site for the cars that will lose their spaces, as no other appropriate or available land lies within the settlement.

P7 [PA22/08424](#)

Proposal: Siting of a shepherds hut for holiday accommodation purposes, previously carried out without consent

Location: North Hackmarsh Road from Woolley to Gooseham Morwenstow Bude

MPC Comments: Morwenstow Parish Council see no reason to object in conjunction with the existing holiday use.

No other planning applications were considered.

For information only:

Cornwall Council Decision Approved/Withdrawn:

PA22/07850 Prior notification of agricultural or forestry development for new tracks - West Youlstone Road From Crimp To County Boundary Morwenstow Bude Cornwall EX23 9PX - **PRIOR APPROVAL NOT REQUIRED**

	<p>PA22/06717- Non-material amendment in relation to decision notice PA19/05328 and PA21/05495 dated 25/08/2021. - Westlands Shop Morwenstow Bude Cornwall EX23 9SG - <i>APPROVED UNCONDITIONAL</i></p> <p>PA22/05634-Proposed dwelling without compliance with Condition no. 2 of Decision Notice no. PA16/07678 dated 28/10/2016.- Land North West Of Lower Woodford Woodford Bude Cornwall – <i>WITHDRAWN</i></p> <p>PA22/05630-'Proposed Dwelling' with variation of condition 2 of decision PA16/07677 dated 28/10/2016.- Land North West Of Lower Woodford Woodford Morwenstow Bude – <i>WITHDRAWN</i></p> <p>PA22/05313- Works to trees subject to a Tree Preservation Order (TPO), works include felling of various trees on the hedgerow next to the cemetery - Morwenstow Methodist Church Shop Morwenstow Bude Cornwall EX23 9SL - <i>REFUSAL – ONE REASON</i></p> <p>PA22/05285- Proposed slurry store Stursdon Farm Coombe Valley Bude Cornwall EX23 9HU - <i>APPROVED WITH CONDITIONS</i></p> <p>PA22/04864-Demolition of existing agricultural barn and two residential conversions, and for the erection of a detached dwelling and attached double garage. -Land West Of Killarney Farm Morwenstow Bude Cornwall - <i>APPROVED WITH CONDITIONS.</i></p>
17.	Date of next monthly meeting – Wednesday 19 th October 2022.

There being no further business - the meeting was closed at 22:23 by the Chairman.